

## Terry L. Cloth

987 Lakeview Road, Apartment # 675 Albuquerque, NM 87131

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Jane Fox  
Technical Analyst  
123 Technical Company  
4599 Sample Street  
Albuquerque, NM 87131

Dear Ms. Fox,

Thank you very much for taking time out of your schedule yesterday to meet with me for an informational interview. As a current student, I am very excited to know that UNM has some great alumni who are willing to talk with students such as myself about professional expectations and information.

Your comments and suggestions were very helpful. I now have a clearer understanding of the field and some realistic ways to find out even more information that will help in planning my career. I am particularly thankful for the contact sources you provided, and I will be contacting these individuals very soon to arrange informational interviews.

With the information you gave me, the contact sources, as well as my coursework, it promises to be quite a busy semester! As I mentioned during our talk, I would very much like to keep in touch. I am hopeful that we might be able to meet again at the end of the semester as I start my post-graduate job search.

Sincerely,

Terry L. Cloth